**NBC2 Industrial Biotechnology Task Meeting**

August 6, 2015, 8:30 am-4:00 pm

Mira Costa College, 1 Barnard Drive, Oceanside, CA 92056

3400 Building, Aztlan A&B

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| Agenda | |
| 8:30 | Breakfast |
| 9:00 | Welcome and Overview   * Purpose of Meeting * Introductions * Ground Rules |
| 9:30 | Past Job Findings   * Review and Identify Changes |
| 10:00 | Edit Tasks   * **R**eview * **A**dd * **E**dit * **D**elete |
| 12:00 | Lunch |
| 1:00 | Edit Tasks (continued) |
| 2:30 | Review and Edit   * Knowledge, Skills, Abilities, & Other Characteristics (KSAOs) * List of Tools and Equipment |
| 4:00 | Adjourn |